

To: Members of the Health Improvement Partnership Board

***Notice of a Meeting of the Health Improvement
Partnership Board***

Thursday, 26 September 2013 at 2.00 pm



Peter G. Clark
County Solicitor

September 2013

Contact Officer: **James Martin, Partnership & Policy Officer**
Tel: (01865) 323344; Email: james.martin@oxfordshire.gov.uk

Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

| | |
|---------------------------|---|
| Cllr Anna Badcock | South Oxfordshire District Council |
| Ian Davies | Cherwell & South Northants District Council |
| Peter von Eichstorff | Clinical Commissioning Group |
| Dave Etheridge | Chief Fire Officer & Head of Community Safety |
| Cllr Hilary Hibbert-Biles | OCC – Cabinet Member for Public Health & Voluntary Sector |
| Cllr G.A. Reynolds | Cherwell District Council |
| Aziza Shafique | Public Involvement Network |
| Cllr Alison Thomson | Vale of White Horse District Council |
| Dr Jonathan McWilliam | Director of Public Health |
| Jackie Wilderspin | Assistant Director for Public Health |

Notes:

- **Date of next meeting: 23 January 2014**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 8)**

2:05
5 mins

To approve the Note of Decisions of the meeting held on Thursday 16 May and to receive information arising from them.

6. **Performance Report (Pages 9 - 66)**

2:10
15 mins

Person(s) responsible: Members of the Health Improvement Board
Person given report: Dr Jonathan McWilliam

A report of the current progress against the targets of the HIB

7. **Obesity Prevention (Pages 67 - 88)**

2:25
50 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: Kate King

A review of current activity across the county and a discussion on the opportunities

8. Proposal for a Public Health strategy with Oxford University Hospital (Pages 89 - 104)

3:15
10 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: Andrew Stevens and Dr Jonathan McWilliam

A joint paper from Public Health and Oxford University Hospital setting out a statement of intent for a joint strategy

9. Older People's Housing Strategy Needs Analysis

3:25
20 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: John Jackson and Ann Nursey

A paper presenting progress to date in developing a needs analysis to inform housing plans

Report to follow

10. Update from the Public Involvement Network (Pages 105 - 106)

3:45
5 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: Aziza Shafique

An update from the Public Involvement Network including introducing the new representatives on the Health Improvement Board

11. Public Health Campaigns (Pages 107 - 108)

3:50
5 mins

Person(s) responsible: Members of the Health Improvement Board
Person giving report: Councillor Hilary Hibbert Biles

Information about the Public Health campaigns for the next six months

12. Forward Plan

3:55

5 mins

Person(s) responsible: Members of the Health Improvement Board

Person giving report: Dr Jonathan McWilliam, Director of Public Health

A discussion on the forward plan for the Health Improvement Board

Meeting dates:

- Thursday 28th November 2013
- Thursday 23rd January 2014 – Board Meeting
- Thursday 27th March 2014